

**Oxfordshire South & Vale Citizens Advice  
Company No. 8322240 Registered Charity No. 1150766**

**AGM NOTICE**

To the Members of Oxfordshire South & Vale Citizens Advice Bureau (the **Company**)

**NOTICE IS HEREBY GIVEN** of the Annual General Meeting of the Company to be held electronically on **Tuesday 20th October 2020 at 7.00 pm** to consider and, if thought appropriate, pass the following resolutions of which Resolution 1 will be proposed as a special resolution and Resolutions 2, 3 and 4 will be proposed as ordinary resolutions and at which the attached Agenda will be followed:

**Special Resolutions**

1. To amend the Articles of Association of the Company in accordance with Article 103 THAT with effect from the conclusion of the meeting Article 42 of the Articles of Association of the Company be amended as shown in italics, so that it reads as set out below:

**“ 42 The maximum number of Trustees shall be fifteen and the minimum shall be three, being either:**

**42.1 elected at *an annual general meeting or at an extraordinary general meeting (there being no more than ten such elected trustees in total), and who shall hold office from the conclusion of that meeting.* ”**

**Ordinary Resolutions**

2. To elect as Trustees and Directors of the Company:
  - a. Emily Savell who is currently co-opted
  - b. Sian Roberts who has filled the vacancy left by David Gibbons
  - c. Pauline Yates who has filled the vacancy left by Mike Mitchell
3. To receive the financial statements of the Company and the reports of the Directors and the Auditors for the financial year ending 31 March 2020.
4. To re-appoint Stuart Bates FCA as the Independent Examiner to hold office until the conclusion of the next general meeting of the Company at which accounts are laid before the Company.

Dated the 1st October 2020

Sian Roberts  
Company Secretary  
sian.roberts@osavcab.org.uk

Notes:

1. You have the right to appoint a proxy to represent you at the said meeting and a suitable form is available from the Company Secretary. This form must be received at least 48 hours before the said meeting either being sent electronically to the Company Secretary or sent by post or delivered by hand to any of the Oxfordshire South & Vale Citizens Advice Bureau's offices.
2. This year our AGM will be conducted electronically in accordance with the provisions of the Corporate Insolvency and Governance Act 2020. For details of how to attend the meeting, please contact [sarah.purdie@osavacab.org.uk](mailto:sarah.purdie@osavacab.org.uk) by 12 October 2020. Joining instructions will be sent in advance.